

Voluntary roles with the Guildford and South Surrey Branch

Our friendly and active group has a few roles on and off the committee for which we would welcome applications.

We have made tremendous strides over the past couple of years – thanks in part to a generous legacy from one of our former members – and have set up a range of services and events for the benefit of our members. We have a great new website and a quarterly magazine, both made possible by our brilliant volunteers. And we have exciting plans for the future. But to keep all this going, we need more help whether on the committee to help manage our programme of work and our communications with members, or in a more *ad hoc* way, assisting with individual events.

The Benefits to You.....

Do something meaningful for your community and for people with Parkinson's.

Be a key contributor to the success of the Branch.

Use and develop organisational and people skills.

Forge new friendships in the Branch and the community.

Learn about the work of a major health charity.

Committee roles

The Committee meets approximately every 6 weeks on a Wednesday morning from 10.00 to 12.00. We have two vacancies at present:

Branch Secretary/Programme Manager

This is a key role to help the Committee manage and develop the extensive programme of work, which includes a range of physical therapies (delivered by paid professionals), support for carers, social events, and the distribution of information to members. A Programme Manager is needed to play an active part in the organisation and running of the Branch and specifically to:

- Work closely with the Treasurer, Chair and other committee members to gather and present the information relating to Branch activities, to analyse the costs and benefits, to identify any gaps in the programme and to plan for the future.
- Network with other local Branches engaged in similar programmes.

Communications co-ordinator

Another key role. We have an editor for The Park, but no-one to look at our communications overall and to be pro-active in what we communicate to our members, whether via the web-site or The Park, or by other means. The Communications co-ordinator would therefore:

- Work closely with The Park editor and others on the committee to agree what should be communicated to our members and how.
- Work with Parkinson's UK staff to understand local and national initiatives and ensure that our members are kept informed as appropriate.

If you would like to know more about these committee roles, please contact Niki Tompkinson on 07717 048977 or email ntompkinson@hotmail.com.

Other volunteer roles.

The Branch needs other volunteers to help with the many events and activities which are organised. These might include:

- Helping with teas and coffees at Branch meetings
- Asking local businesses and others for donations of raffle prizes
- Selling raffle tickets
- Organising a quiz for a Branch meeting

These are just a few examples. If you would like to help in any way, and have just a little time to spare, please contact Hilary Austin on 01483 422543 or email hillawrie@gmail.com.